

PARAGON CASINO RESORT

Job Description

BUFFET ASSISTANT SOUS CHEF

Department:	Food & Beverage	Reports to:	Buffet Sous Chef
Job Code:	ACF01	License:	Non-Gaming
Position Code:	ACF001	Costing:	300 3010 3011
Pay Grade:	N6	Date:	
EEO-1 Code:	1.2		

SUMMARY:

Responsible for the quality assurance of all finished products of the venue and the supervision of all food production ensuring all Paragon Casino Resort specifications and standards are satisfied.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Assists the Sous Chef with staffing, training, evaluating and coordination of all food production associates.
- Assists and maintains specs of recipes and food apportionment are met, maintains excellent kitchen hygiene, controls food and labor costs, assist in preparation, portioning and garnishment of all foods.
- Provides all Associates with proper training, coaching and counseling as needed in accordance with policy and procedures.
- Assists in maintaining standards of health, safety and sanitation.
- Performs as a team member with other Associates.

Paragon Casino Resort requires all Associates to consistently:

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- Exceed Guests expectations with quality and friendly service.
- Treat all Associates and Guests with respect, dignity, integrity and sensitivity.
- Provide a safe working environment by complying with safety rules and reporting potential hazards.
- Comply with company performance standards and departmental policy and practices.
- Demonstrate pride and professionalism for the property, its goals and the Associate Pledge.
- Support training and development for all Associates.
- Communicate and share ideas, concerns and explain “Why” behind decisions.
- Maintain a consistent, regular attendance record.

SUPERVISORY RESPONSIBILITIES:

Directly supervises back of the house kitchen associates.

REQUISITE QUALIFICATIONS:

The requisite qualifications listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: High school diploma or general education degree (GED) required. Minimum of two (2) to four (4) years previous experience as a chef in a full-service restaurant or hotel, with progressive supervisory experience.

Qualifications: Must possess excellent communication, organizational, and analytical skill. Culinary experience, possessing knowledge of cooking techniques, menus, recipes, specific cuisines, or style of room required.

Must apply for, be granted and retain a valid Tribal Gaming License during their employment with Paragon Casino Resort. Must have understanding of and abide by all regulations as stated in the Tribal-State Compact.

Language Skills: Ability to read and comprehend simple instructions, short correspondence, and memos.

Mathematical Skills: Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability: Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Physical Demands: The physical demands described here are representatives of those that must be met by an Associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Associate is regularly required to talk or hear. The Associate is also regularly required to stand; walk; sit; and use hands to finger, handle or feel objects, tools, or controls. The Associate is occasionally required to reach with hands and arms, and to sit; climb or balance; and stoop, kneel, crouch or crawl.

The Associate is frequently required to lift up to twenty five (25) pounds and occasionally required to lift up to fifty (50) pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an Associate encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate. The casino environment is usually smoky.