

PARAGON CASINO RESORT

Job Description

ENVIRONMENTAL SERVICES ENGINEER

Department:	Facilities	Reports to:	Lead EVS Engineer
Job Code:	EVS01	License:	Non-Gaming
Position Code:	EVS001	Costing:	880 8800 8812
Pay Grade:	N2	Date:	03/01/12
EEO-1 Code:	9		

SUMMARY:

Responsible for providing cleaning services and for the cleaning of all assigned public casino areas, restrooms, and offices throughout the entire Casino complex on a continual basis ensuring adherence to approved Paragon Casino Resort policies, procedures and standards.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Dusts, sweeps, mops, scrubs, vacuums, and cleans assigned areas.
- Scrubs, waxes and strips floors as assigned.
- Cleans rugs, carpets and furniture as needed.
- Empties trash containers and cleans ashtrays.
- Assists in minor maintenance in public areas and reports problems to Lead EVS or Shift Manager.
- Ensures that all cleaning materials, chemicals and equipment are used per the manufacturer's instructions.
- Maintains all work areas and ensures Housekeeping equipment is free of safety violations. Reports any hazardous conditions or broken equipment immediately to the Shift Manager.
- Responsible for complying with established safety precautions when using equipment and supplies.
- Interacts with guests and fellow Associates in a professional and courteous manner.

Paragon Casino Resort requires all Associates to consistently:

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- Exceed Guests expectations with quality and friendly service.
- Treat all Associates and Guests with respect, dignity, integrity and sensitivity.
- Provide a safe working environment by complying with safety rules and reporting potential hazards.
- Comply with company performance standards and departmental policy and practices.
- Demonstrate pride and professionalism for the property, its goals and the Associate Pledge.
- Support training and development for all Associates.
- Communicate and share ideas, concerns and explain "Why" behind decisions.

- Maintain a consistent, regular attendance record.

REQUISITE QUALIFICATIONS:

The requisite qualifications listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: High school diploma or general education degree (GED); three to six months housekeeping experience preferred.

Qualifications: Must apply for, be granted and retain a valid Tribal Gaming License during their employment with Paragon Casino Resort. Must have understanding of and abide by all regulations as stated in the Tribal-State Compact.

Language Skills: Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to guests and other Associates of the organization.

Mathematical Skills: Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability: Ability to apply commonsense understanding to carry out simple one to two step instructions. Ability to deal with standardized situations with only occasional or no variables.

Physical Demands: The physical demands described here are representatives of those that must be met by an Associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Associate is regularly required to stand, walk, use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; and talk or hear. The Associate frequently is required to stoop, kneel, crouch, or crawl.

The Associate is regularly required to lift and/or move up to fifty (50) pounds and frequently lift and/or move up to one hundred (100) pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust to focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an Associate encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Associate regularly works near moving mechanical parts and is regularly exposed to risk of electrical shock and radiation.

The Associate occasionally works in high, precarious places.

The noise level in the work environment is usually moderate. When on the casino floor, the noise level increases to loud. The casino environment is usually smoky.