

PARAGON CASINO RESORT

Job Description

TABLE GAMES FLOOR PERSON

Department:	Table Games	Reports to:	Table Games Asst. Shift Manager
Job Code:	SUP04	License:	Gaming
Position Code:	SUP005	Costing:	100 1100 1111
Pay Grade:	N8	Date:	03/30/12
EEO-1 Code:	9		

SUMMARY:

Responsible for the implementation and compliance with Paragon Casino Resort's policies and procedures, and supervision of the operation of assigned table games to ensure games integrity and guest satisfaction.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Enforces performances standards, policies and procedures relating to all table games ensuring compliance with the Gaming Commission regulations.
- Responsible for checking bank rolls from previous shift to ensure accuracy; assists in physical count of bankroll at shift change.
- Observes games, players and dealers, to ensure accuracy of games played and game protection.
- Ensures that all games move at an appropriate pace.
- Promotes positive guests relations by providing an enjoyable gaming experience by, answering questions, resolving disputes, and providing service.
- Assists in training and evaluating of subordinate associates in a fair and equitable manner.
- Responsible for tracking players, noting buy-ins, length of play, win/loss and average bet.
- Responsible for reviewing and managing all documentation/operations produced in the area of Title 31 taking place on their shift. Reports all suspicious activity to Title 31/Credit Department immediately.
- Implements, monitors and mentors in the mandatory education of associates on Title 31 Compliance.
- Maintains current knowledge of local jurisdiction gaming laws (federal, state, compact, etc.) and attendant regulations as well as Paragon Casino Resort's internal controls, policies and procedures.
- Is familiar with pit accounting procedures and administrative tasks, i.e., fills, credits, marker transactions and responsibilities.

Paragon Casino Resort requires all Associates to consistently:

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

- Exceed Guests expectations with quality and friendly service.
- Treat all Associates and Guests with respect, dignity, integrity and sensitivity.
- Provide a safe working environment by complying with safety rules and reporting potential hazards.
- Comply with company performance standards and departmental policy and practices.
- Demonstrate pride and professionalism for the property, its goals and the Associate Pledge.
- Support training and development for all Associates.
- Communicate and share ideas, concerns and explain “Why” behind decisions.
- Maintain a consistent, regular attendance record.

REQUISITE QUALIFICATIONS:

The requisite qualifications listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: High school diploma or general education degree (GED) required. Minimum of two years experience in table games supervision.

Qualifications/Requirements: Strong organizational and interpersonal skills required. Must be familiar with the rules regulations and procedures of all available games. Must attend Title 31 Training Class and receive a passing score on the testing every six months.

Must apply for, be granted and retain a valid Tribal Gaming License and State Gaming Certification during their employment with Paragon Casino Resort. Must have understanding of and abide by all regulations as stated in the Tribal-State Compact.

Language Skills: Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of guests or associates of the organization.

Mathematical Skills: Ability to work with mathematical concepts such as probability and statistical inference. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

Reasoning Ability: Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

Physical Demands: The physical demands described here are representatives of those that must be met by an Associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Associate is regularly required to talk or hear. The Associate is also regularly required to stand; walk; sit; and use hands to finger, handle, or feel objects, tools or controls. The Associate is occasionally required to reach with hands and arms, and to sit; climb; and stoop, kneel, crouch, or crawl.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an Associate encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually loud. The casino environment is usually smoky.