

PARAGON CASINO RESORT

Job Description

MAINTENANCE OPERATOR

Department:	Tamahka Trails	Reports to:	Asst. Superintendent
Job Code:	GM01	License:	Non-Gaming
Position Code:	GM001	Costing:	450 4502 4520
Pay Grade:	N4	Date:	03/02/12
EEO-1 Code:	6		

SUMMARY:

Responsible for operating all necessary equipment to ensure quality standards are met in the grooming of Tamahka Trails Golf Course and Paragon Casino Resort grounds, inclusive of the RV Park. Responsible for assisting with the maintenance duties within Paragon Casino Resort as supervisor assigns.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Operates both motor-propelled and hand-grooming equipment.
- Obeys all safety procedures as set forth by the Tamahka Trails Golf Course and Paragon Casino Resort.
- Performs jobs as set forth by the Assistant Superintendent and/or the Facilities Maintenance Supervisor in a timely manner.
- Maintains a clean golf course, maintenance complex and casino grounds.
- Properly maintains and services the equipment that has been assigned to him/her to operate.
- Shows courtesy to all guests of the golf course and casino grounds at all times.
- Reports all problems regarding equipment to Mechanics and Assistant Superintendent.
- Maintenance operators must be able to perform the duties of a laborer.

Paragon Casino Resort requires all Associates to consistently:

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- Exceed Guests expectations with quality and friendly service.
- Treat all Associates and Guests with respect, dignity, integrity and sensitivity.
- Provide a safe working environment by complying with safety rules and reporting potential hazards.
- Comply with company performance standards and departmental policy and practices.
- Demonstrate pride and professionalism for the property, its goals and the Associate Pledge.
- Support training and development for all Associates.
- Communicate and share ideas, concerns and explain “Why” behind decisions.
- Maintain a consistent, regular attendance record.

REQUISITE QUALIFICATIONS:

The requisite qualifications listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience: High school diploma or general education degree (GED) with previous golf course experience preferred but not required.

Qualifications: Must apply for, be granted and retain a valid Tribal Gaming License during their employment with Paragon Casino Resort. Must have understanding of and abide by all regulations as stated in the Tribal-State Compact.

Language Skills: Ability to comprehend instructions and correspondence. Ability to present and communicate effectively, and follow directions and expectations.

Mathematical Skills: Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals.

Reasoning Ability: Ability to define problems and draw valid conclusions. Ability to interpret and define instructions.

Physical Demands: The physical demands described here are representatives of those that must be met by an Associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Associate is regularly required to talk or hear. The Associate is also regularly required to stand; walk; sit; and use hands to finger, handle or feel objects, tools, or controls. The Associate is occasionally required to reach with hands and arms, and to sit; climb or balance; and stoop, kneel, crouch, or crawl.

The Associate must be able to lift up to eighty (80) pounds.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an Associate encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The Associate is regularly exposed to all weather conditions while on the golf course and casino grounds.

The noise level in the work environment is usually moderate to loud.