

# PARAGON CASINO RESORT

## Job Description

### DEALER

<b>Department:</b>	<b>Table Games</b>	<b>Reports to:</b>	<b>Table Games Floor Person</b>
<b>Job Code:</b>	<b>DLR01</b>	<b>License:</b>	<b>Gaming</b>
<b>Position Code:</b>	<b>DLR001</b>	<b>Costing:</b>	<b>100 1100 1111</b>
<b>Pay Grade:</b>	<b>N1</b>	<b>Date:</b>	<b>03/02/12</b>
<b>EEO-1 Code:</b>	<b>9</b>		

#### **SUMMARY:**

Responsible for the accuracy and professional, proficient manner in dealing a specific table game according to Paragon Casino Resort's policies and procedures and in compliance with Louisiana Gaming regulations.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following:

- Responsible for the protection and control of the specific assigned games.
- Conducts the games in accordance with Paragon Casino Resort's policies and procedures, handling player transactions and notifying Floor Person of any irregularities.
- Advises Floor Person of any player disputes or arguments that may arise during the game.
- Informs Floor Person or other games personnel of any important or relevant facts regarding specific players and their action.
- Responsible for reviewing all Title 31 documentation in assigned area, monitors all cash movement and reports all suspicious activity to Title 31/Credit Department immediately.
- Maintains a professional, friendly and courteous atmosphere providing the guest with a delightful gaming experience, and notifying Floor Person of any guest needs, i.e., beverages, Host Service etc.
- Promotes departmental and property wide promotions and participation in the Players' Club.
- Maintains knowledge of local jurisdiction gaming laws (federal, state, compact, etc.) and attendant regulation as well as Paragon Casino Resort's internal controls, policies and procedures.
- Deals one of the three major games: Craps, Roulette, or Twenty-One.

#### ***Paragon Casino Resort requires all Associates to consistently:***

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.
- Exceed Guests expectations with quality and friendly service.
- Treat all Associates and Guests with respect, dignity, integrity and sensitivity.
- Provide a safe working environment by complying with safety rules and reporting potential hazards.
- Comply with company performance standards and departmental policy and practices.
- Demonstrate pride and professionalism for the property, its goals and the Associate Pledge.

- Support training and development for all Associates.
- Communicate and share ideas, concerns and explain “Why” behind decisions.
- Maintain a consistent, regular attendance record.

**REQUISITE QUALIFICATIONS:**

The requisite qualifications listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and/or Experience:** High school diploma or general education degree (GED) required. Proven knowledge and experience on the assigned game required. Basic knowledge of all current house procedures required.

**Qualifications/Requirements:** Strong communication and interpersonal skills required. Must have passing score on pre-employment table games math test and pass dealer audition upon completion of training. Must attend Title 31 Training Class and receive a passing score on the testing every six months.

**Must apply for, be granted and retain a valid Tribal Gaming License and State Gaming Certification during their employment with Paragon Casino Resort. Must have understanding of and abide by all regulations as stated in the Tribal-State Compact.**

**Language Skills:** Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of guests or associates of the organization.

**Mathematical Skills:** Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals.

**Reasoning Ability:** Ability to define problems, collect data, establish facts, and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

**Physical Demands:** The physical demands described here are representatives of those that must be met by an Associate to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Associate is regularly required to use hands to finger, handle, or feel objects, reach with hands and arms; and talk or hear. The Associate is frequently required to stand for long periods of time and walk.

Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

**WORK ENVIRONMENT:** The work environment characteristics described here are representative of those an Associate encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the Associate regularly works near moving mechanical parts and is regularly exposed to the risk of electrical shock and radiation.

The noise level in the work environment is usually loud. The casino environment is usually smoky.

